



GRANT DOCUMENT DROP-OFF

Accepted only at the Long Island City Office, 31-00 47th Avenue, 3rd Floor, LIC, NY 11101

Instructions: If you are submitting a grant application or if you have been contacted by the Grant Unit to submit additional and/or updated documentation, you must fill out this form and attach the requested documentation. If you are submitting a Bill Of Sale, please make sure the photocopies are clear in order for them to be processed.

NOTE: You must submit the ORIGINAL Grant Application, and Substitute W-9, in order for your Grant application to be processed.

Document Type:

GRANT APPLICATION PACKAGE SUBSTITUTE W-9 ORIGINAL BILL OF SALE

OTHER: _____
(i.e., Meeting Minutes, Corporation Papers, etc.)

NAME OF SHL PERMIT OWNER _____ SHL PERMIT NO. _____

NAME OF INDIVIDUAL SUBMITTING DOCUMENT(S) _____
(IF OTHER THAN SHL OWNER)

RELATION _____

DAYTIME CONTACT TELEPHONE # _____ EMAIL ADDRESS _____

TOTAL # OF DROP OFFS SUBMITTED _____ DATE OF SUBMITTED DOCUMENTS ____/____/____

SIGNATURE _____ PRINT NAME _____

Please note: All correspondence and communication regarding this Street Hail Livery Permit (SHL) will be made only with the actual permit holder or SHL Base Representation authorized by SHL permit Owner.

DO NOT LEAVE WITHOUT A RECEIPT OF THE ATTACHED DOCUMENT(S)

TLC USE ONLY (DO NOT WRITE BELOW THIS AREA)

RECEIVED BY: _____ DATE RECEIVED: _____
(TLC REPRESENTATIVE INITIALS)

PROCESSED BY: _____ DATE PROCESSED: _____
(TLC REPRESENTATIVE INITIALS)