

APPROVAL TO TEMPORARILY DISCHARGE GROUNDWATER INTO SEWERS

Dewatering Permit Guidelines

Approval is required to discharge an amount exceeding 10,000 gallons per day of ground water into the public sewers. This ensures that DEP will be aware of potential impacts on the sewage treatment plants.

WHO CAN APPLY:

Engineers licensed in the State of New York.

STEP 1: Submit detailed de-watering scheme to the Lefrak Central Office of the Division of Permitting and Connections for approval. Mail submission to DEP, 59-17 Junction Boulevard – 3rd Floor, Corona, NY 11368.

The following information is to be included in the submission: *background of the project; estimate of quantities to be discharged; number and capacity of pumps; duration of discharge; site plan showing settlement basin(s); location and description of discharge pipe connection(s), size, type, invert elevation(s), capacity and percentage of capacity used for de-watering.* All such discharges to Sanitary sewers and Combined sewers are subject to approval by the Industrial Pretreatment Program Inspection and permit section in the Bureau of Wastewater Treatment. For Storm sewers applicant must obtain prior approval from the New York State Department of Environmental Conservation and their approval must be obtained and submitted to the Division of Permitting and Connections.

STEP 2: Once a de-watering scheme is approved, obtain a groundwater discharge permit application from Lefrak Central Office of the Division of Permitting and Connections.

STEP 3: Submit the completed application including the Special Indemnity Agreement to Lefrak Central Office of the Division of Permitting and Connections for approval of the quantities to be discharged and the location of the connection to the sewer.

STEP 4: Engage a Licensed Plumber to submit a sewer connection permit application. (If new sewer connection is required for dewatering)

STEP 5: Submit the approved permit application and other required documents to the Borough Office of the Bureau of Customer Services (BCS). Submit a permit application along with payment for total discharge to the sewers at the same time. A copy of the approved permit application should be forwarded to the Division of Permitting and Connections.

STEP 6: Payment for sewer use must be made to **BCS**.

RENEWAL OF APPROVAL: Approval may be renewed yearly upon permittee's verification that an alternate permanent scheme is being developed and will be implemented to eliminate the ground water discharge.

NOTE: For well point de-watering in Brooklyn and Queens you are required to contact the New York State Department of Environmental Conservation.

The City of New York
 Department of Environmental Protection
 Division of Permitting and Connections



APPLICATION FOR PERMITS

FOR TEMPORARY DISCHARGES(S) OF GROUNDWATER INTO THE CITY SEWER SYSTEM

Nature of Dewatering Installation: _____

Borough of _____ Building Dept. No.(s) _____

Location: _____ Tax Block No. _____

_____ Tax Lot No.(s) _____

Property Ownership Info./
 Person responsible for Payment

Type of Ownership

Owner's Name: _____

Individual

Owner's Address: _____

Partnership

Corporation

Owner's Telephone: _____

Government

Other. _____

1. Plan

All Drains To Be Gravity Lines Only

2. a) Buildings Use: _____ c) Location: _____

b) No. & Size of Connection Required: _____ d) Allowable Discharge _____

3. DEP Approval Letter Date: ____/____/____

4. Projected Duration of Project: _____

It is understood and agreed that the work proposed shall be executed in a good and workman-like manner and to the satisfaction of the Commissioner, in accordance with the provisions of the Administrative Code of the City of New York and any amendments thereto, and any applicable rules and regulations.

NOTE: PLUMBER TO AFFIX SEAL

Name of the Licensed Plumber (Print) _____

Signature of the Licensed Plumber _____

Address of the Licensed Plumber _____

Plumber's License Number _____

5. Projected Date of Plug Permit: ____/____/____

Bureau of Customer Services

Date: ____/____/____

Comments and approval stamp

	UNIT COUNT	FEE PER UNIT	PERMIT FEE
PAYMENT FOR SEWER USE			\$ _____.

Note: Approval Valid for One (1) Year

Fill in Permit Numbers

Total Fee Paid: \$ _____.

Date: ____/____/____

Clerk: _____

Bureau of Customer Services

NOTE: File Copy of Payment Receipt and Indemnity Agreement with Division of Permitting and Connections

Revision: February 2004

Special Indemnity Agreement
For temporary groundwater discharge in the City sewer sytem

(Present Date)

Commissioner
Department of Environmental Protection
59-17 Junction Boulevard
Corona, NY 11368

Location: _____

Re: **Dewatering Permit**

Dear Commissioner:

(Property Owner) hereby agrees to indemnify and to save harmless, to the fullest extent permitted by law, the City of New York, the New York City Department of Environmental Protection (hereinafter referred to as the "City") and their respective offices, representatives, agencies, contractors, servants, and employees from and against any and all claims, suits, actions, proceedings, and losses that may arise after the date of this agreement from the construction, maintenance, operation, or use of any sewer connection (direct or indirect) to the City Sewer System for the purpose of dewatering.

In addition it is noted that the City is held harmless due to any harmful side effects of lowering the Water Table such as but not limited to impact of drawdown on the perimeter of the site, salt water intrusion, movement of contaminated groundwater, backflow due to surcharge of outlet sewer and effect on any wetlands.

Very truly yours,

(Property Owner's Signature)
Name (print)
Address

Professional Engineer, STAMP & Signature

To Be Notarized