



**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF WATER & SEWER OPERATIONS**

**GUIDELINES FOR REQUESTING A DYE TEST,
FIELD INVESTIGATION AND CATCH BASIN INSPECTION**

All requests should be in writing to:

Attention: James A. Luke, P.E., Chief
Engineering Division, Permitting and Inspections
59-17 Junction Boulevard
3rd Floor, Low-Rise
Flushing, NY 11373

- Dye test - *submit the following*:
 - Written request with an explanation of where and why a dye test is required, and a contact name and phone number for scheduling purposes
 - \$200.00 money order or a certified bank check made payable to the New York City Water Board

- Engineering Field Investigation – *submit the following*:
 - Written request with an explanation of why a field investigation is required, and the streets or sewers involved
 - A copy of the most recent survey
 - A copy of the tax map
 - A copy of the Sewer Map / Index Map (can be obtained from the DEP Borough Water and Sewer offices)
 - \$200.00 money order or a certified bank check made payable to the New York City Water Board

- Catch Basin Condition or Cleaning Inspection – *submit the following*:
 - Written request with an explanation of why a catch basin inspection is required
 - A copy of the latest survey or the approved pavement plan
 - \$200.00 money order or a certified bank check made payable to the New York City Water Board

Note: No business or personal checks are accepted