



Factsheet

The **Bikes in Buildings Program** aims to increase bicycle commuting by providing cyclists with secure parking during the workday. The Program is based on the *Bicycle Access to Office Buildings Law*, which requires commercial office buildings to allow cyclists to bring bicycles into their offices by elevator, upon request.

Bikes in Buildings Facts

- The *Bicycle Access to Office Buildings Law* goes into effect on December 11, 2009.
- The Law applies to existing commercial office buildings that have a freight elevator.
- To gain bicycle access, employers (tenants of the building) must file a request with the building owner. Individual employees cannot file requests for bicycle access.
- Employers must be able to store bicycles safely within their own rented space.
- Upon receiving a request, buildings must create a Bicycle Access Plan or apply for an exception. Bicycle Access Plans should show entrances, routes, and elevators available for cyclist use.
- Buildings that provide alternate bicycle parking facilities in lieu of elevator access may apply for an exception to the Law.
- Buildings that have substantial and unique safety risks related to the use of their freight elevator for carrying bicycles may also apply for an exception to the Law.
- The Bikes in Buildings Program will be jointly managed by the NYC Department of Transportation and the NYC Department of Buildings.
- For more information about Bikes in Buildings, visit www.nyc.gov/bikesinbuildings.

What can I do to prepare for Bikes in Buildings?

Employers: Assess the desire for bicycle access among your staff. Think about where you would accommodate their bicycles in your office. Start conversations with your building before December 11.

Building Owners or Managers: Start conversations with your tenants before December 11. Decide if you would rather allow bicycle access, or apply for an alternate bicycle parking exception. Is there space on the ground floor, basement, or in a nearby building or garage that could be used for alternate bicycle parking?

Cyclists: Talk to other employees who cycle or might be interested in commuting by bicycle. Let your office manager, human resources representative, or facilities manager know that you are interested in bicycle access.