



NYCDOT Special Events Application for the Installation, Removal, Modification or Temporary Use of

Organization Information

Name of Organization: _____

Building Address of Organization: _____

Mailing Address of Organization: _____

Organization’s Authorized Representative: _____

Phone Number: _____ Fax Number: _____ Email Address: _____

General Provisions

1. The Organization listed above shall be solely responsible for all costs associated with its use, modification, installation and removal of the streetlight(s) including, but not necessarily limited to, pole taps and cable runs (the “Work”).
2. The Work shall be performed by a licensed electrical contractor and shall be coordinated with the appropriate utility (i.e. Con Edison).
3. Your organization is responsible to make the necessary financial arrangements with Con Edison or appropriate utility for energy cost.
4. The Work shall comply with all applicable rules, regulation, laws and safety codes.
5. This application must be accompanied by a drawing and/or a detailed schematic of the proposed Work as well as any photos requested by the New York City Department of Transportation (NYCDOT).
6. The organization shall be responsible for any missing or damaged streetlight equipment or any other property for the duration of the Work.
7. The complete application along with a signed and notarized “Indemnification and Hold Harmless Agreement” (Page 3) should be filed with the NYCDOT Office of Special Events, at least seventy-two (72) hours prior to commencing Work, via email: specialevents@dot.nyc.gov and/or Fax: (212) 839-4841/4254. The complete signed original application must follow immediately via United States Postal Service mail to:

New York City Department of Transportation
Office of Special Events
55 Water Street, 9th Floor
New York, NY 10041

8. No Work shall be performed until approved by NYCDOT. A NYCDOT-approved copy of this application must be carried at all times during the Work and presented to NYCDOT upon request.



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Nature of work requested

Three horizontal lines for describing the nature of work requested.

Start Date of Work: _____ Time: _____

End Date of Work: _____ Time: _____

Work Location(s): _____

Two horizontal lines for additional work location information.

Electrical Contractor Information

Name of licensed Electrical Contractor: _____

Name of Contact Person: _____

Building Address of Electrical Contractor: _____

Mailing Address of Electrical Contractor: _____

License Number: _____ Phone Number: _____ Fax Number: _____

Signature _____ Date _____
(Organization's Authorized Representative)

DOT Official Use Only:

Approved / Denied

NYC / DOT / DSL Name (Please Print): _____

NYC / DOT / DSL Signature: _____ Date: _____

DSL # _____



INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration for the permission granted by New York City Department of Transportation to _____ (“Permittee”) to use _____ (“Premises”) during the period of _____ for the purpose of _____.

Permittee/Applicant agrees as follows:

The Applicant shall be liable for , indemnify, defend and hold the City of New York (“City”) and NYCDOT, its officers, agents, servants, representatives, employees, attorneys, consultants and independent contractors (collectively referred to as the (“Indemnitees”)) harmless from any and all liabilities, suits, obligations, fines, damages, penalties, claims, charges and expenses (including, without limitation, attorney’s fees and disbursements)(“Damages”) that may be imposed upon or incurred by or asserted against any of the Indemnitees arising out of or related to _____ as well as the Applicant’s presence or the presence of the Applicant’s agents, representatives, servants, employees or independent contractors during the _____ whether or not such damages are due to the negligence of the City or otherwise; provided, however, that the foregoing liability and indemnity obligation shall not apply to any Damages to the extent arising out of any willful misconduct or gross negligence of the City, its officers, employees, servants, agents, attorneys, consultants or independent contractors. Further, the Applicant acknowledges that a condition of the City’s approval of this application to perform _____ is that the City assumes no liability for liabilities, suits, obligations, fines, damages, penalties, claims, costs, charges and expenses (including, without limitation, reasonable attorney’s fees and disbursement) to either persons or property on account of the same, except as expressly provided herein.

The Applicant shall forever release and discharge the City and NYCDOT, its officers, agents, servants, representatives or employees from any and all claims, demands, rights of action or causes of action, present or future, whether same be known or unknown, anticipated or unanticipated, resulting from the _____, as well as the Applicant’s presence of the Applicant’s agents, representatives, servants, employees or independent contractors during the _____.

The Applicant, as well as its successors, shall forever refrain from instituting, prosecuting or maintaining any action, suit or proceeding, at law or otherwise against the City of New York or NYCDOT, its agents, servants, representative, or employees based upon any injuries which it may suffer, including death or damages, both personal or to property, whether same be know or unknown, anticipated or unanticipated, resulting from the _____, as well as the Applicant’s presence of the Applicant’s agents, representatives, servants, employees or independent contractors during _____.

Sincerely,

By: _____

Title: _____

Sworn to before me this _____ day of _____, 20__.

Notary Public