



# The Environmental Control Board

A Division of the Office of Administrative Trials and Hearings

**ECB Manhattan**  
66 John St., 10th Floor  
New York, NY 10038  
Telephone: (212) 560-6270  
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## WHAT HAPPENS NEXT

**ECB WILL SEND YOU A DECISION WITHIN 30 DAYS**

### IF YOUR CASE IS DISMISSED:

- The agency responsible for the ticket may choose to appeal.
- If this happens, visit ECB's website, [www.nyc.gov/ecb](http://www.nyc.gov/ecb), for more information about how to answer an appeal.

### IF YOU ARE FOUND IN VIOLATION:

- **YOU MUST PAY THE PENALTY WITHIN 10 DAYS OF THE MAIL DATE.**  
The mail date is found on the front of the decision below the signature of the ALJ.
  - TO PAY BY MAIL, MAKE A CHECK OR MONEY ORDER OUT TO:  
**"Finance Commissioner, City of New York"**  
P.O. Box 2307, Peck Slip Station  
New York, NY 10272  
*(Write the violation number on the check or money order)*
  - TO PAY IN PERSON, BRING YOUR PAYMENT TO ANY ECB OFFICE.  
NOTE: We now accept credit cards
  - TO PAY ON THE INTERNET, GO TO:
    - <http://nycserv.nyc.gov> and
    - click on the "GO" button next to "ECB Violations"
    - you may pay with a credit or a debit card
- **IF YOU DISAGREE WITH THE DECISION, YOU HAVE A RIGHT TO APPEAL.**
  - THE EASIEST WAY TO APPEAL IS TO USE OUR APPEAL APPLICATION FORM.
    - the form will help you file your appeal correctly
    - you can get a copy of the form at any ECB office
    - the form is also online at [www.nyc.gov/ecb](http://www.nyc.gov/ecb)