



**NEW YORK CITY FIRE DEPARTMENT  
JOB VACANCY NOTICE**

<b>CIVIL SERVICE TITLE</b> Case Management Nurse – Level I	<b>Title Code #</b> 50959
<b>OFFICE TITLE</b> Case Management Nurse – Level I	<b>SALARY</b> \$69,252
<b>BUREAU/DIVISION/UNIT</b> Health Services/Duty Determination Clinic	<b>LOCATION</b> 9 MetroTech Center, Brooklyn, New York

**JOB DESCRIPTION**

Under the direction of the Chief Medical Officer, Nursing Supervisor or their designee, the Case Management Nurse will maintain a comprehensive case management system for the WTC Oncology Program in the FDNY WTC Medical Monitoring and Treatment Program for active and retired members of the FDNY; responsible for case management, including but not limited to, screening appointments; tracking and receiving test results; entering results into EMR; perform utilization/concurrent review on all screening tests as well as on all inpatients; assessing discharge planning needs at admission; coordinate all home care services; placement and transfers and facilitate a safe discharge plan; provide outpatient assessment and management of a caseload of ambulatory patients, including follow-up of clients, collaboration with and accountability to physicians for health and medical status assessments of patients; document all client encounters, including nursing summaries; evaluate and document the progress of individual screening and subsequent diagnostic testing required as well as the progress of individual therapeutic programs and make modifications, as required; confer with physicians in developing initial screening, diagnostic evaluations and initial treatment plans, report progress, and analyze changing symptoms and health trends; coordinate initial assessments and ongoing reassessments of the client's functional status.

**QUALIFICATION REQUIREMENTS:**

- 1) A valid New York State license as a Registered Nurse, plus a baccalaureate degree in nursing from an accredited college, and three years of clinical nursing experience; or
- 2) Education and/or experience equivalent to "1" above. However, all candidates must have a valid New York State license as a Registered Nurse.

**PREFERRED SKILLS:**

A valid New York State license as a Registered Nurse, plus one to two years of experience on out-patient or in-patient oncology service.

**NOTE:** New York City residency is required within 90 days of appointment. However, City employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. **\*\*Please note that only candidates considered for an interview will be contacted.\*\***

**TO APPLY:**

NON-CITY EMPLOYEES/EXTERNAL CANDIDATES PLEASE GO TO <https://a127-jobs.nyc.gov/>

CITY EMPLOYEES MUST APPLY VIA EMPLOYEE SELF SERVICE <https://a127-ess.nyc.gov/> REFER TO JOB ID #230621.

**DATED:** February 16, 2016

**\*POST UNTIL\*:** March 1, 2016

*"FDNY is ranked as the top place to work among gov't agencies; and 17<sup>th</sup> overall among 500 employers among large U.S. companies, nonprofits, gov't agencies, and U.S. divisions of multi-national."*

*-Forbes magazine, on "America's Best Employers 2015"*

The Fire Department is an Equal Opportunity Employer.